

The Regular Meeting of the Board of Education of Madison Central School was held on November 21, 2023 at 6:00 pm in the auditorium.

**MEMBERS PRESENT:** Mr. Tobias Abrams  
Mrs. Laura Billings  
Ms. Jessica Clark  
Mrs. Jennifer Lavoie  
Ms. Jennah Turner

**MEMBERS ABSENT:** Mr. Brett Reiter  
Mr. Jona Snyder

**OTHERS PRESENT:** Mr. Jason Mitchell, Superintendent  
Mr. Brian Latella, Director of Curriculum  
Mr. Larry Nichols, Building Principal  
Mrs. LeeAnn Cucci, Elementary Principal  
Ms. Tracey Lewis, District Clerk

- I. Call to Order
  - a. Mrs. Lavoie, president, called the meeting to order at 6:04 pm.
- II. Agenda Additions
  - a. None
- III. Consent Agenda
  - a. Approval of Agenda for this meeting

**MOTION # 1 - APPROVAL OF AGENDA**

ON THE MOTION of Mrs. Billings, seconded by Ms. Turner, the Board moved to approve the agenda for this meeting. Motion carried 5 yes, 0 no.

- b. Approval of Minutes
  1. October 17, 2023 Audit Committee Meeting Minutes
  2. October 17, 2023 Regular Meeting Minutes

**MOTION # 2 - APPROVAL OF MINUTES**

ON THE MOTION of Mr. Abrams, seconded by Mrs. Billings, the Board moved to approve the minutes from the October 17, 2023 Audit and Regular Meetings. Motion carried 5 yes, 0 no.

- IV. Public Forum
  - a. The FFA presented a presentation on their trip to the National Convention. Mr. Bruno had all seven student participants take part in the presentation.
- V. Reports
  - a. Treasurer
    1. Internal Claims Auditor's Report

**MOTION # 3 - APPROVAL OF INTERNAL CLAIMS AUDITOR'S REPORT**

ON THE MOTION of Ms. Turner, seconded by Ms. Clark, the Board moved to approve the Internal Claims Auditor's Report. Motion carried 5 yes, 0 no.

2. Treasurer's Report dated October 31, 2023

**MOTION # 4 - APPROVAL OF TREASURER'S REPORT**

ON THE MOTION of Ms. Turner, seconded by Mrs. Billings, the Board moved to approve the October 31, 2023 Treasurer's Report. Motion carried 5 yes, 0 no.

### 3. Detail Warrants

#### **MOTION # 5 - APPROVAL OF DETAIL WARRANTS**

ON THE MOTION of Mrs. Billings, seconded by Mr. Abrams, the Board moved to approve the Detail Warrants as follow: Warrant Number 20 - Fund A - 11/1/23 - 1 page, Warrant Number 21 - Fund A - 10/13/23 - 6 pages, Warrant Number 22 - Fund A - 10/27/23 - 5 pages, Warrant Number 18 - Fund A - 11/1/23 - 4 pages, Warrant Number 8 - Fund C - 10/13/23 - 2 pages, Warrant Number 9 - Fund C - 10/27/23 - 2 pages, Warrant Number 6 - Fund HBUS - 10/27/23 - 1 page, Warrant Number 5 - Fund FA24 - 10/13/23 - 1 page, Warrant Number 6 - Fund FA24 - 10/27/23 - 2 pages. Motion carried 5 yes, 0 no.

4. The Financial Status Report was shared.

#### b. Superintendent – Information Items

1. Mr. Mitchell updated the Board on the progress of the Capital Project. The 2nd set of 3 classrooms are nearly complete with an anticipated move in date of December 4th. The next 3 classrooms will immediately be started after the move. The access road, repaving parking lots and resurfacing fields parts of the project have been bid. The District is currently hoping for an agreement with the Town for use or ownership of the land between the Madison Central School property line and the tree line on the Town's property.
2. The District continues to work with our architects to address the excessive grade to the outdoor basketball court.
3. The Substantial Equivalency Initiative asks districts to identify non-public schools within the district's boundaries. Madison has 4 Amish schools and 1 Mennonite school. The request is to determine if these non-public schools provide a substantially equivalent education as compared to the public school. Mr. Mitchell is continuing to address this requirement.
4. The Blue Ribbon Commission on Graduation Measures is reassessing the requirements to be a NY State High School Graduate. As part of the process they may review better ways to evaluate students other than just the Regents Exams.
5. The Shared Services Agreement between Madison Central and Brookfield Central has now been approved by both districts. This agreement allows Brookfield students to remain Brookfield students while attending classes at Madison which will allow opportunities for college level classes which are not currently offered at Brookfield.
6. The SBI Legislative Calendar Meeting Dates were shared.

#### c. Superintendent – Approval Items

1. Approval of Resolution Authorizing Participation in Cooperative Energy Purchasing Service (NYSMEC) for Electricity

#### **MOTION # 6 - APPROVAL OF RESOLUTION AUTHORIZING PARTICIPATION IN COOPERATIVE ENERGY PURCHASING SERVICE (NYSMEC) FOR ELECTRICITY**

ON THE MOTION of Mr. Abrams, seconded by Mrs. Billings, the Board moved to approve the Resolution Authorizing Participation in Cooperative Energy Purchasing Service (NYSMEC) for Electricity. Motion carried 5 yes, 0 no.

2. Approval of Addendum to Service Agreement between Madison Central School and the Kelberman Center, Inc effective September 1, 2023 through June 30, 2024

#### **MOTION # 7 - APPROVAL OF ADDENDUM TO SERVICE AGREEMENT WITH KELBERMAN**

ON THE MOTION of Ms. Turner, seconded by Ms. Clark, the Board moved to approve the Addendum to Service Agreement between Madison Central School and the Kelberman Center, Inc. effective September 1, 2023 through June 30, 2024. Motion carried 5 yes, 0 no.

3. Approval of Memorandum of Agreement between Madison Central School and the Madison Central Teachers Association

**MOTION # 8 - APPROVAL OF MEMORANDUM OF AGREEMENT**

ON THE MOTION of Mrs. Billings, seconded by Mr. Abrams, the Board moved to approve the Memorandum of Agreement between Madison Central School and the Madison Central Teachers Association as provided. Motion carried 5 yes, 0 no.

4. Acceptance of donation from Rich Engelbrecht of a 1963 Ford Super Major tractor

**MOTION # 9 - ACCEPTANCE OF DONATION OF TRACTOR**

ON THE MOTION of Mr. Abrams, seconded by Mrs. Billings, the Board moved to accept the donation of a 1963 Ford Super Major tractor from Rich Engelbrecht, with many thanks. Motion carried 5 yes, 0 no.

- VI. Committee Reports
  - a. The Policy Committee met and will be sending several new policies to the board soon for first readings. The remainder of the committee's recommendations are listed in the Policy section of the agenda.
- VII. Policy
  - a. The first reading of Policy # 7101 entitled "Immunization and Dental Health of Students" was done.
  - b. The first reading of Policy # 7202 entitled "Student Medications" was done.
  - c. Notice of Superintendent's Approval to replace Regulation # 7102.1 entitled "Provider and Parent Permission to Administer Medication" with updated version was shared.
  - d. Notice of Superintendent's Approval to replace Regulation # 7102.3 entitled "Parent/Guardian Permission to Allow Another Adult to Give Medicine To Their Child" with updated version was shared.
  - e. Second Reading of Policy # 6404 entitled "Rights of Nursing Employees to Express Breast Milk"

**MOTION # 10 - APPROVAL OF SECOND READING OF POLICY # 6404**

ON THE MOTION of Mrs. Billings, seconded by Mr. Abrams, the Board moved to approve the second reading of Policy # 6404 entitled "Rights of Nursing Employees to Express Breast Milk". Motion carried 5 yes, 0 no.

- VIII. Old Business
  - a. None
- IX. Board of Education Discussion Items
  - a. None
- X. New Business
  - a. Personnel
    1. Resignations
      - a. Hannah Kimball - Teaching Assistant effective November 3, 2023 (to be re-appointed as a Teaching Assistant effective approximately January 5, 2024)

**MOTION # 11 - RESIGNATIONS**

ON THE MOTION of Mrs. Billings, seconded by Ms. Turner, the Board moved to accept the resignations of Hannah Kimball as a Teaching Assistant effective November 3, 2023. Ms. Kimball will be covering a long-term teaching absence and is expected to be re-appointed as a Teaching Assistant effective approximately January 5, 2024. Motion carried 5 yes, 0 no.

2. Appointments
  - a. Hannah Kimball - Kindergarten Long-Term Substitute Teacher at B1, Step 1, from November 6 through approximately January 5, 2024

- b. Brandi Hafelin - Long-Term Substitute Teaching Assistant at Step1 effective November 6, 2023 through approximately January 5, 2024
- c. Kelly Diehl - Cheerleading Advisor for the 2023-24 school year

**MOTION # 12 - APPOINTMENTS**

ON THE MOTION of Ms. Turner, seconded by Mrs. Billings, the Board moved to approve the following list of appointments:

- a. Hannah Kimball - Kindergarten Long-Term Substitute Teacher at B1, Step 1, from November 6 through approximately January 5, 2024
- b. Brandi Hafelin - Long-Term Substitute Teaching Assistant at Step1 effective November 6, 2023 through approximately January 5, 2024
- c. Kelly Diehl - Cheerleading Advisor for the 2023-24 school year

Motion carried 5 yes, 0 no.

3. Leave Requests

- a. James White - Unpaid Leave for December 14-21, 2023

**MOTION # 13 - LEAVE REQUEST**

ON THE MOTION of Ms. Clark, seconded by Mrs. Billings, the Board moved to approve the leave request of James White as unpaid leave for December 14-21, 2023. Motion carried 5 yes, 0 no.

- b. CSE/CPSE Recommendations – in official packet

**MOTION # 14 - APPROVAL OF CSE/CPSE RECOMMENDATIONS**

ON THE MOTION of Mrs. Billings, seconded by Ms. Clark, the Board moved to approve the CSE/CPSE Recommendations as found in the official packet. Motion carried 5 yes, 0 no.

c. Principal / Director Reports

- 1. Mrs. Cucci shared that the Halloween parade was a great success and that the high school band did a great job leading the parade. Parent/Teacher conferences are complete and were very well attended. The kindness project of sharing notes with co-workers was well received. The 3 and Me families met followed by the Thankful Thursday event which hosted several resources, provided food and free winter coats. The District thanks all those that participated or donated. Connected Community Schools assisted as well in serving over 50 people at the event.
- 2. Mr. Nichols shared that Steven Hill presented on November 8th to both large and small groups. Mr. Hill shares his life story as well as his addiction and recovery with students. It was well received. The middle school/high school parent teacher conferences are complete as well. The Foreign Language Club is actively fund raising for their planned trip next spring and the District is monitoring the safety of international travel and will continue to do so.
- 3. Mr. Latella is working on the creation of the December 8th Superintendent’s Conference Day schedule for staff. He thanked Michele Bowen and Amanda Barton for providing day care options for parents during the parent/teacher conferences. The PBIS celebrations were today as well as the Masked Singer presentations for grade PreK through 5th grade. Lastly, professional development continues with the RULER approach and he shared several other professional development events that many of our teachers attended recently, including work with ICAN and theMadison-Oneida BOCES Staff Development Team.

XI. Correspondence

- a. The Connected Community Schools Report was shared.
- b. The Library Media Center Report October 2023 was shared.

XII. Question & Answer Opportunity

- a. A question about the resurfacing of the soccer fields was asked. Will the fields be ready for fall 2024 soccer action. No. The fields will need to grow during that time frame and alternate playing locations will be found for that season.

XIII. Adjournment

**MOTION # 15 - ADJOURNMENT**

ON THE MOTION of Ms. Clark, seconded by Ms. Turner, the Board moved to adjourn the meeting at 7:02 pm.  
Motion carried 5 yes, 0 no.